

## CHANGE OF ADDRESS DETAILS FORM

Please complete this form using **BLOCK CAPITALS**

### POLICY DETAILS

Policy Number (1)           (2)

### OWNERS OF THE POLICY

Owner 1		Owner 2 (if any)	
Title (Please tick)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other (in full)	Title (Please tick)	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other (in full)
Surname	<input type="text"/>	Surname	<input type="text"/>
Forename(s) (in full)	<input type="text"/>	Forename(s) (in full)	<input type="text"/>
Date of Birth (DD/MM/YYYY)	<input type="text"/>	Date of Birth (DD/MM/YYYY)	<input type="text"/>

#### Old Address

House number / name

1<sup>st</sup> line of address

2<sup>nd</sup> line of address

Town

County

Country

#### New Address

House number / name

1<sup>st</sup> line of address

2<sup>nd</sup> line of address

Town

County

Country

Moving date or date moved (if applicable)

Signature of the Owner / Authorised Signatory 1	<input type="text"/>	Date	<input type="text"/>
Signature of the Owner / Authorised Signatory 2	<input type="text"/>	Date	<input type="text"/>

**N.B. Must be signed by the policyholder or both policyholders if the policy is in joint names.**

### PRIVACY STATEMENT

Our Privacy Statement explains when and why we collect personal information about our customers, how we use it, the conditions under which we may share it with others and how we keep it secure. It also explains how long we keep customer information for, how a customer can obtain details of the information we keep and the choices customers have about how we use that information. You can find a copy on our website [www.harcourtlife.ie](http://www.harcourtlife.ie) or you can request a copy from our Customer Service Team.